



## NZIBS Core Module Training Course Registration Form 2020

If you wish to register for any of the below modules, please complete this form and return it with payment to the New Zealand Institute of Building Surveyors Inc.

### Registration Fees for 2020 Modules

Tick all modules you wish to register for. The fee covers the costs for the venue, presenter, admin, completion certificate and marking of the exam paper. Catering is included for full day courses.

### SPECIAL OFFER

Discounted rate when you book the certificate or diploma package

### Core Module Training Course – Auckland

below fees are exclusive of GST

TICK HERE	Date	Duration	Course	NZIBS Member rate	Non Member rate
	Tuesday 18 February 2020	1 day	<b>Module 1:</b> Introduction to the Building Act and Related Legislation	\$795	\$995
	Wednesday 19 February 2020	1 day	<b>Module 2:</b> Properties of Moisture	\$795	\$995
	Tuesday 3 & Wednesday 4 March 2020	2 days	<b>Module 3:</b> The Building Envelope and Cladding Systems	\$1,195	\$1,395
	Thursday 5 March 2020	1 day	<b>Module 4:</b> Condition & Compliance Reporting	\$795	\$995
	Tuesday 21 July 2020	1 day	<b>Module 5:</b> Residential Property Inspections	\$795	\$995
	Wednesday 22 & Thursday 23 July 2020	2 days	<b>Module 6:</b> Forensic Investigations *	\$1,295	\$1,495
	Tuesday 11 August 2020	1 day	<b>Module 7:</b> Technical Report Writing for Expert Witnesses	\$795	\$995
	Wednesday 12 August 2020 (am)	½ day	<b>Module 8:</b> Decay, Fungi & Moulds	\$395	\$495
	Wednesday 12 August 2020 (pm)	½ day	<b>Module 9:</b> Durability & Materials Performance	\$395	\$495
	Tuesday 8 September 2020	1 day	<b>Module 10:</b> Building Remediation	\$795	\$995
	Wednesday 9 September 2020	1 day	<b>Module 11:</b> Contract Administration	\$795	\$995
	Thursday 10 September 2020	1 day	<b>Module 12:</b> Asset Management & Maintenance Planning	\$795	\$995
	Thursday 29 October 2020	1 day	<b>Module 13:</b> Lease Reinstatement (Dilapidations)	\$795	\$995
	Friday 30 October 2020	1 day	<b>Module 14:</b> Technical Due Diligence for Commercial Properties	\$795	\$995
	<b>Pre-Purchase Inspection Certificate</b>	<b>6 days</b>	<b>Modules 1 – 5 Certificate Package</b>	<b>\$4,150</b>	<b>\$5,150</b>
	<b>NZIBS Diploma in Building Surveying</b>	<b>14 days</b>	<b>Modules 1 – 14 Diploma Package</b>	<b>\$10,150</b>	<b>\$13,150</b>

**NOTE:** \* The Core Module 6 registration fee covers: Transport and arranging the off-site inspections for day two.

### NZIBS Exam Resit Dates 2020

below fees are exclusive of GST

TICK HERE	Location	Date	NZIBS Module Exam Resit (Please indicate what module #)	NZIBS Member rate	Non Member rate
	Auckland	Wednesday 4 March 2020		\$195	\$250
	Auckland	Wednesday 17 June 2020		\$195	\$250
	Auckland	Wednesday 9 <sup>th</sup> September 2020		\$195	\$250
	Auckland	Thursday 29 October 2020		\$195	\$250
	Christchurch/Wellington	Wednesday 11 March 2020		\$195	\$250
	Christchurch/Wellington	Wednesday 24 June 2020		\$195	\$250
	Christchurch/Wellington	Thursday 17 September 2020		\$195	\$250
	Christchurch/Wellington	Thursday 26 November 2020		\$195	\$250

**Exam resits can only be undertaken after a three month additional study period from the date of the original exam or first resit attempt.**

**NOTE:** A supplementary fee of \$100 will be charged in addition to the Core Module 6 exam resit fee to cover transport and lunch for the off-site inspection examination on day two.





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TICK HERE	NZIBS AWARD	FEE
<input type="checkbox"/>	NZIBS Diploma in Building Surveying Application Fee	\$295
<input type="checkbox"/>	NZIBS Certificate in Residential Property Inspection Application Fee	\$295

Yes, I would like to register to attend the NZIBS Module Course:

<b>Name:</b>	<input style="width: 95%;" type="text"/>	<b>Auckland CBD</b>	<b>\$</b>	<input style="width: 95%;" type="text"/>
<b>Address:</b>	<input style="width: 95%;" type="text"/>	<b>Wellington</b>	<b>\$</b>	<input style="width: 95%;" type="text"/>
		<b>Christchurch</b>	<b>\$</b>	<input style="width: 95%;" type="text"/>
<b>Telephone:</b>	<input style="width: 95%;" type="text"/>	<b>Application Fee</b>	<b>\$</b>	<input style="width: 95%;" type="text"/>
<b>Mobile:</b>	<input style="width: 95%;" type="text"/>	<b>SUB-TOTAL</b>	<b>\$</b>	<input style="width: 95%;" type="text"/>
<b>Email:</b>	<input style="width: 95%;" type="text"/>	<b>Plus GST</b>	<b>\$</b>	<input style="width: 95%;" type="text"/>
<b>TOTAL</b>				<input style="width: 95%;" type="text"/>

Are you a NZIBS Member / Non Member?      Transitional       Student       Non Member

If you are not a member of NZBIS, would you like information on joining the organisation?      Yes       No

Following submission of the NZIBS Core Module training registration form 2020, you will receive an email to confirm your attendance. Should you wish to cancel, please advise the Secretary in writing to avoid any cancellation fees before registrations close for the training course. Payment is required prior to the commencement of the module or when registrations close.

Payment is not due until the course has been confirmed and registrations have closed.

Please make payment (incl GST) to NZIBS into the nominated bank account as shown. To pay by credit card please telephone the NZIBS Secretary on:

**0800 11 34 00**

Pre-course reading will be released when payment is received.

Once completed, please send this registration form to:

[secretary@buildingsurveyors.co.nz](mailto:secretary@buildingsurveyors.co.nz)

Please pay via online banking via direct credit to:

**New Zealand Institute of Building Surveyors**

**Bank Acct:** BNZ: 02 0910 0154498 00

**Reference:** Your name and module name.

[www.buildingsurveyors.co.nz](http://www.buildingsurveyors.co.nz)

Tel: 0800 11 34 00



New Zealand  
Institute of  
**BUILDING  
SURVEYORS**

PLEASE CONTINUE TO NEXT PAGE >>



## NZIBS Core Module Training Course Registration Form 2020

### Terms and Conditions

NZIBS Diploma in Building Surveying. ISO9001:2015 – NZIBS Core Module Training Programme 2020 terms and conditions;

The fees shown on the registration form are exclusive of GST. The registration cost covers the course, pre course reading, trainer, exam marking and moderation fee, morning / afternoon tea, lunch and a completion certificate.

Completing the NZIBS Core Module training registration form 2020, confirms your attendance. Should you wish to cancel and not incur any cancellation fees, you will need to provide in writing your cancellation request before registrations close for the training course. Payment is required before the commencement of the module or when registrations close.

For a NZIBS Core Module Course to run we require a minimum of 10 and a maximum of 20 participants. Notice will be given two weeks prior to the course date should the course be cancelled, due to attendance numbers.

Should you wish to register for any Core Module training course after registrations have close, confirmation in writing acknowledging that you are aware the pre course reading has already been issued and that you confirm that you will not be disadvantaged by receiving this information late. We are unable to register or provide pre course reading to anyone 5 working days before a training course.

**Please note**, the Core Module training pre course reading is extensive and it will help you prepare for your examination at the end of the course day. Therefore, you will need to allow yourself time to read and study this material before attending the course.

No refund will be given for any cancellation after registrations have closed, or as a no show or for sickness on the course day.

Cancellation policy: \$250.00 + GST per day will apply. A substitute can be provided in place of the person who is unable to attend.

No refund or discounts are offered if the participant chooses to attend the course and not undertake the examination.

Examination resits will incur a charge shown on the registration form. Please note, a supplementary fee will be charged for resits for Core Module 6 On-site examination.

Any course information previously provided that is requested at a later date will incur an administrative charge of \$25.00 + GST.

Examination resits will need to be taken within 18 months of attending the Core Module training course, a maximum of two resits are allowed. If you fail the examination resits or are unable to resit the examination within this timeframe, you will need to complete the module course again, at a discounted one off fee.

Please refer to examination guidance for exam resits for Core Module 6 as this is a two part course involving a site visit.

The pass mark is 70% for a NZIBS Core Module Examination. For those who are unsuccessful in the NZIBS Module Exam and have achieved a mark under 55% or similar, your exam mark will be referred to the NZIBS Training committee who will determine whether you can undertake an exam resit or you will need to complete the course again; NZIBS will offer a discount off the course registration fee in such circumstances.

The Diploma in Building Surveying ISO9001:2015 is only available to those students who attend all Core Module Training courses and have passed their Core Module 1 – 14 exams from 2015 onwards. If you completed and passed an exam prior to 2015, you will need to attend the course and undertake the examination again. Since February 2015, NZIBS Core Module training programme has undertaken an extensive review which in turn has changed most training courses and how the examinations are conducted.

Should you wish to apply for your Diploma in Building Surveying.

(ISO9001:2015), please contact NZIBS:

- Tel: 0800 11 34 00, option 1
- Email: [secretary@buildingsurveyors.co.nz](mailto:secretary@buildingsurveyors.co.nz).

Please note, the application can take up to 6 – 8 weeks to be finalised. There is a Diploma application fee of \$295.00 + GST.

As part of awarding the Diploma we present these at the annual NZIBS Conference each year in September. Should you wish to receive your Diploma beforehand, we can courier;

- Diploma certificate only in a tube - \$35.00 + GST
- Framed Diploma, wrapped - \$99.00 + GST

